



# Field Institute of Taos

P.O. Box 2096

El Prado, New Mexico 87529

#575-770-1313

www.fitaos.org

## APPLICATION FOR EMPLOYMENT

Name:

Address:

Best Phone Number for Contact:

Email Address:

**POSITION APPLYING FOR:**

Why do you want to work at Field Institute of Taos?

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### EDUCATION INFORMATION

Name and Location of High School/GED Program Attended:

Dates Attended:

Diploma?    Yes        No

Name and Location of College/University/Trade/Vocational School Attended:

Major:

Degree:

Dates Attended:

Do you have a CURRENT Wilderness First Aid, WAFA, or WFR certification?    Yes    No

If so, please specify: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Do you have a CURRENT CPR certification?        Yes        No        Exp. Date:

\_\_\_\_\_

Please list any other applicable certifications (ex: Mental Health First Aid, LNT certifications, etc.):

\_\_\_\_\_

## RELEVANT EXPERIENCE

(list here and/or attach a resumé):

**OUTDOOR EDUCATION SKILLS:** Please detail any special teaching or outdoor education skills relating to camping, natural history, science education, first aid/EMT training/lifeguard, classroom experience, team building activities, backpacking, mountain biking, logistics, or other outdoor activity/teaching experiences.

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## OTHER APPLICABLE SKILLS FOR THIS JOB:

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## AREAS OF SPECIAL INTEREST:

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## WORK HISTORY

(complete this section and/or attach a resumé)

Please list your four most recent employers:

### Employer #1:

Employer Contact (Name & Title):

Phone Number:

Email:

Dates of Employment:

Position:

Reason for Leaving:

Are you eligible for rehire?    Yes    No    Explain:

### Employer #2:

Employer Contact (Name & Title):

Phone Number:

Email:

Dates of Employment:

Position:

Reason for Leaving:

Are you eligible for rehire?    Yes    No    Explain:

### Employer #3:

Employer Contact (Name & Title):

Phone Number:

Email:

Dates of Employment:

Position:

Reason for Leaving:

Are you eligible for rehire?    Yes    No    Explain:

**Employer #4:**

Employer Contact (Name & Title):

Phone Number:

Email:

Dates of Employment:

Position:

Reason for Leaving:

Are you eligible for rehire? Yes No Explain:

**REFERENCES** (complete this section and/or attach a resumé.)

Please list 3 persons, not related to you, whom you have known for at least one year. Ideally, these are people who have seen you do the type of work you are applying to do here at FIT.

**Personal Reference #1**

Name:

Occupation:

Relationship:

Mailing Address:

Phone:

E-Mail Address:

**Personal Reference #2**

Name:

Occupation:

Relationship:

Mailing Address:

Phone:

E-Mail Address:

**Personal Reference #3**

Name:

Occupation:

Relationship:

Mailing Address:

Phone:

E-Mail Address:

**NOTE: ANY FALSE OR INCOMPLETE INFORMATION WILL AUTOMATICALLY DISQUALIFY YOUR APPLICATION.**

Have you been convicted of any law violation including sex related or child abuse offenses or DUI?

Include any plea of "guilty" or "no contest." Yes No

If yes, please describe the conditions under which you were convicted:

Are you legally eligible for employment in the USA? Yes No

## **Applicant Statement:**

I certify that the information I have given in this application is true, correct and complete. If employed, I understand that false, inaccurate or misleading information in this application or interview(s) may result in termination.

I understand that employment is conditional on a background and criminal records check. I authorize the Field Institute of Taos (FIT) to investigate this application and to obtain additional information it deems appropriate to evaluate this application, including verification of the statements made in this application. I authorize the Field Institute of Taos to contact my former employers and references listed in this application. I consent that my former employers may furnish FIT with any information about my employment, including impressions and opinions about my work and reasons for my termination.

I hereby release and discharge FIT, and my current and former employers from all claims or actions for loss, liability, damage or expense which I now have or which may hereafter arise from the making of any inquiries about me or the furnishing of any information about me in connection with this application for employment.

If I am employed by FIT and thereafter seek employment elsewhere, I consent that FIT may furnish prospective employers with any information about my employment with it, including opinions and impressions about my work and reasons for my termination.

I understand and acknowledge that employment with FIT is "at-will" and without a fixed term. In the event of employment, I agree to abide by all policies, rules and regulations of FIT including, but not limited to those set forth in the FIT Employee Handbook. I understand and acknowledge that the Employee Handbook does not modify at-will employment and does not constitute an implied or express contract of employment.

I have read this Application for Employment and I understand the contents.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Field Institute of Taos is an equal opportunity employer that does not discriminate on the basis of race, color, religion, gender, age, national origin, marital status, sexual orientation, or disability. We welcome and encourage applicants that help us achieve a workforce with a diversity of backgrounds, experiences, perspectives, and skills.*